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NURSERIES  
LYNGFORD PARK

*'Believe. Achieve. Be Proud.'*

**Nursery Fire Policy**  
**\*\*when school is closed\*\***

*Lyngford Park Primary School & Nursery*

*Signature*

*N. Arnold*

*Headteacher*

*Date January 2026*

*Signature*

*F Forsyth*

*Chair of Governors*

*Date January 2026*

2 yearly reviewed by SLT and Governing Body.

**1. What actions should Nursery staff take if they discover a fire?**

Staff should activate the nearest fire alarm situated in their area of school.

On hearing the fire alarm (a constant bell ring) staff should take their children to the designated Fire Assembly Point on the Key Stage Two Playground.

**2. Where are the fire alarms located?**

Fire alarms are located at dedicated positions around the Nursery

**3. How are the evacuation routes identified?**

Evacuation routes are displayed in strategic areas of the Nursery.

**4. Where is the fire-fighting equipment located?**

Extinguishers have labels for the type of extinguisher they are what kind of fire they should and should not be used to put out.

**5. Who will contact the fire brigade?**

The lead Nursery staff member will phone 999.

**6. What are the procedures for liaising with the fire brigade?**

Lead Nursery Staff member to liaise with fire brigade.

**7. If a child has a PEEP, how will this work?**

Practitioners will be responsible for making sure the PEEP is followed.

**8. Who checks who ensure all are present at the Evacuation point?**

A lead practitioner will carry out a head count on arrival at the Fire Assembly Point.

If numbers do not tally, a roll call will be carried out.

**9. What other actions should be taken during an evacuation?**

Liaising with Fire Brigade regarding anyone missing & where fire is located.

If the School site needs to be fully evacuated, relocate to Nerrols Primary where

parents can be contacted and children collected from there.

**10. When will the following arrangements be carried out?**

Fire drill:	Every Term. Lockdown Drill every term.
Fire briefing:	Following Fire Drills or as necessary.
Location:	On line <a href="http://www.highspeedtraining.co.uk">www.highspeedtraining.co.uk</a> ROSPA approved.
Testing fire alarms:	Barry Hines (Site Supervisor) Weekly

**11. Are there any additional arrangements?**

Fire Extinguishers are checked weekly.